

HARTSHILL PARISH COUNCIL

Wording or resolution to exclude the public

The public shall be admitted to all meetings of the Council and its committees and sub-committees, which may however, temporarily exclude the public by means of the following resolution usually proposed by the Chairman;

“That, under Section 100A of the Local Government Act 1972, in view of the [Special] [confidential] nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 and 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw”

(Notes: The special reasons should be stated. If a person’s advice or assistance is needed they may be invited (by name) to remain after the exclusion resolution is passed).

A Council can resolve at the meeting itself to go into private session. The wording of the Public Bodies (Admission to Meetings) Act 1960 is such that the resolution to do so does not need to be made in advance. It is good practice to have an idea in advance of those matters to be discussed in private and often they are dealt with at the conclusion of matters discussed in open session so as to avoid keeping members of the public waiting around needlessly.

Reviewed
June 2011
June 2013
June 2015
June 2017
June 2020