

**Ref: 260421**

**Hartshill Parish Council**  
Hartshill Community Centre, Church Road, Hartshill, Nuneaton, CV100LY  
Telephone: 02476397961  
Email: hartshillparishcouncil@gmail.com

Dear Councillor,  
I write to inform you that a meeting of Hartshill Parish Council will be held on the 26<sup>th</sup> April at 6.30pm. This will be an online remote meeting via Zoom.

You are requested to attend this meeting.  
Meeting ID: 413 057 6733  
Passcode: hartshill1

Yours faithfully,  
**Olwyn Hardy**  
Clerk to Hartshill Parish Council

	Agenda	Item	Action
1	<b>Welcome and apologies</b>	To open meeting and record any apologies received	GR
1.1	<b>To authorise any apologies received.</b>	To consider any apologies received and authorise. <b>Decision required.</b>	GR
2	<b>Procedural items</b>	Please refer to the notes at the end of agenda	HPC
3	<b>Declarations of interest</b>	Please refer to the notes at the end of agenda	GR
4	<b>Chairman's Announcement</b>	Please refer to the notes at the end of agenda	GR
5	<b>Public Question Time</b>	<b>Strictly</b> 15 minutes allocated to questions from the public	
6	<b>Reports from Borough &amp; County Councillors</b>	Report from County & Borough Councillor Bell.	MB/BL
7	<b>Minutes of the last meeting</b>	To authorise the report from Remote Meeting REF: REM050321 – <b>decision required.</b>	HPC
8	<b>Correspondence</b>	Correspondence Received for the month of March/April.	HPC
9	<b>Accounts for Payment</b>	To receive the accounts for payment to amount of £5362.34 for the month March 21. (See financial report attached) <b>Decision Required.</b>	HPC
10	<b>Cemetery</b>	To receive update on Cemetery (Report) Quote for Works to Ground in Cemetery. To Consider the new fees for Hartshill Cemetery. <b>Decision Required.</b> To consider altering the rules on Resident only burials to make exceptions for people who have previously been a resident but no longer live in the village – <b>Decision Required.</b>	OH
11	<b>Rec Ground</b>	To received update on Rec Ground	GR
12	<b>Dog Bins</b>	To decide on the purchase of new dog bins for Hartshill. <b>Decision Required.</b>	GR
13	<b>Community Centre</b>	To receive update on Community Centre *See report attached.	OH
14	<b>Staff</b>	To consider review of staff members contract and salary. (Report Attached) <b>Decision Required.</b>	
15	<b>Planning Applications</b>	To consider planning applications in possession of the council Please see document 'Reports' enclosed. <b>Decision Required.</b>	HPC
16	<b>Steps to the Hayes</b>	To resolve issues with Step repair work. – <b>Decision Required.</b>	HPC
17	<b>Date of Next Meeting</b>	May 10 <sup>th</sup> 6.30pm Hartshill Community Centre.	

Notes:

1) Councillors are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person, or act to gain financial or other material benefits for yourself, your family, a friend, or close associate.

2) Receipt of Declarations of Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.

Notes on Declaration of Interest:

(i) Any Councillor arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

(ii) If a Councillor has a prejudicial interest in a matter being discussed at the meeting, they must declare this as soon as that interest becomes apparent to them. They should then leave the room, unless members of the public can make representations, give evidence, or answer questions about the matter, by statutory right or otherwise. They must immediately leave the room once they have finished or when the meeting decides that they have finished (if that is earlier). They cannot remain in the room to observe the vote on the matter.

3) Standing Orders provide a fixed timescale for each person to speak and for the matter to be formally referred to, or to be placed on the

**Ref: 260421**

pg. 1

## Ref: 260421

agenda of the next meeting, or to be responded to by the clerk, or to be noted, in order that there is no discussion at the meeting on a matter that has not been given prior notice of in the agenda. Members of the public wishing to speak should notify the Clerk in advance. If any Councillor receives notice from a member of the public that they wish to speak at a meeting, that Councillor should inform the Clerk prior to the meeting.

(A copy of the Council's Public Participation Scheme is available on request.)

4) In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media to report on the proceedings of a meeting of the Council or its Committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities. People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose. Improper conduct or any disruptive behaviour could result in expulsion from the meeting.

(A copy of the Council's Media Policy is available on request.)