

REF: 050221

Parish Council

Hartshill Community Centre, Church Road, Hartshill, Nuneaton, CV10 0LY

Telephone: 02476 397961

Email: hartshillparishcouncil@gmail.com

Dear Councillor,

I write to inform you that a meeting of Hartshill Parish Council will be held on the 5TH of February 2021 at 10am. This will be an online remote meeting via Zoom.

You are requested to attend this meeting.

Meeting ID: 413 057 6733

Passcode: hartshill1

Yours faithfully,

Olwyn Hardy

Clerk to Hartshill Parish Council

	Agenda	Item	Action	Resolution
1	Welcome and apologies	To open meeting and record any apologies received	GR	
1.1	To accept any apologies received.	To consider any apologies received and record as accepted.	GR	
2	Procedural items	Please refer to the notes at the end of agenda	HPC	
3	Declarations of interest	Please refer to the notes at the end of agenda	GR	
4	Chairman's Announcement	Please refer to the notes at the end of agenda	GR	
5	Public Question Time	Strictly 15 minutes allocated to questions from the public		
6	Reports from Borough & County Councillors	Report from County & Borough Councillor Bell.	MB/BL	
7	Minutes of the last meeting	To authorise the report from Remote Meeting REF: REM080121	HPC	
8	Correspondence	Correspondence received from Katherine Webster & Chapel End Surgery.		
9	Planning Applications	To consider planning applications in possession of the council Please see document 'Reports' enclosed.	HPC	
10.	Accounts for Payment/Financial Report	To receive the accounts for payment for the month January. £7130.33 Expenditure £770.00 Income Closing balance: £83430.03 Reserves: £202062.00	HPC	
11	Annual Assembly 2020	Date for Annual Assembly of Parishioners 10-03-2021 Remote via zoom at 10am. (See Cllr report)	HPC	
12.	Steps to the Hayes	To review quote received for works to the steps at the Hollows	HPC	
13.	Cemetery	To receive update on Cemetery (Report) To review quote received for works to trees. Decision Required To consider the application for a non-parishioner to purchase a burial space (Decision Required)	OH	
14.	Rec Ground	To received update on Rec Ground	GR	
15.	Hartshill Parish Plan Committee	Update on Hartshill Parish Plan Committee.		
16.	Quarry/Ball Trucking	To receive update on Quarry/Ball Trucking letter to Commissioner.	GR	
17.	Councillor Training	To discuss training opportunities for Councillors. To consider the purchase of a tablet for use by Cllrs for remote meetings. – Decision Required	GR	
18.	Social Media	To discuss Cllr use of Social Media	GR	
19.	Food Vouchers	Update on Food Voucher scheme	GR	

20.	AOB	Any other Business	HPC	
21.	Confidential Item	To discuss item of confidentiality	HPC	
21.	Date of Next Meeting	MARCH 5th 2021 10am Via Zoom		

Notes:

1) Councillors are minded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person, or act to gain financial or other material benefits for yourself, your family, a friend or close associate

2) Receipt of Declarations of Pecuniary Interest (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda

Notes on Declaration of Interest:

(i) Any Councillor arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered;

(ii) If a councillor has a prejudicial interest in a matter being discussed at the meeting they must declare this as soon as that interest becomes apparent to them. They should then leave the room, unless members of the public are allowed to make representations, give evidence or answer questions about the matter, by statutory right or otherwise. They must immediately leave the room once they have finished or when the meeting decides that they have finished (if that is earlier). They cannot remain in the room to observe the vote on the matter.

3) Standing Orders provide a fixed timescale for each person to speak and for the matter to be formally referred to, or to be placed on the agenda of the next meeting, or to be responded to by the clerk, or to be noted, in order that there is no discussion at the meeting on a matter that has not been given prior notice of in the agenda. Members of the public wishing to speak should notify the Clerk in advance. If any Councillor receives notice from a member of the public that they wish to speak at a meeting, that Councillor should inform the Clerk prior to the meeting.

(A copy of the Council's Public Participation Scheme is available on request.)

4) In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media to report on the proceedings of a meeting of the Council or its Committees when they are open to the public. This does not extend to live verbal commentary.

Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities. People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose. Improper conduct or any disruptive behaviour could result in expulsion from the meeting.

(A copy of the Council's Media Policy is available on request.)