

**Minutes of the Meeting of Hartshill Parish Council
Friday 5th March 2021 – 10am Online remote meeting - Zoom**

Councillors: Chairman Councillor Roberts, Vice-Chairperson Councillor Pearson, Councillor Lees, Councillor Sharp, Councillor Parker,

In attendance: County & Borough Councillor Bell, Parish Clerk, & 1 member of the public

Apologies: None

Absent: Cllr Thomason, Cllr Wood.

1)- Welcome and apologies

The Chairman opened the meeting and welcomed those present.

2) Procedural items

Councillors are reminded that they must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person, or act to gain financial or other material benefits for yourself, your family, a friend, or close associate – Noted.

3) Declarations of Interest

In accordance with the Local Government Act 2000, s81 and the Parish Councils (Model code of Conduct) Order 2001, members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting as well as any gifts or hospitality received. This requirement applies to elected members and co-opted members – Noted.

4) Chairman's Announcement

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media to report on the proceedings of a meeting of the Council or its Committees when they are open to the public. This does not extend to live verbal commentary. Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent. Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities. People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose. Improper conduct or any disruptive behaviour could result in expulsion from the meeting – Noted.

5) Public Question Time – None

Councillor Roberts used this time to relay to the Council how important it is for them to attend meetings and uphold their duties as Councillors. She expressed her thanks to the Councillors who have continued to attend meetings remotely throughout the pandemic.

6) Report from Parish & Borough Councillor Lees and Cllr Bell-

- Cllr Lees informed the Council that the camera for Clock bridge is imminent.
- Fly tipping on Grange Rd. is getting increasingly worse. Cllr Lees spoken to Richard Dodds who is aiming to find cameras for the street.
- Cllr Bell has been issued 100 personal attack alarms to be issued to residents who would like them in response to the rise in dog theft across the County.

7) Minutes of last meeting - Minutes of the last meeting REM050221 were accepted as a true record and will be signed by the Chairman remotely. **Resolved.**

8) Correspondence

- Correspondence received from member of the public who had a near miss on Cemetery Lane due to obstruction of vision from work vans at the entrance to Cemetery Lane. Reported to police and incident number obtained. **Resolved.**
- Correspondence received from MP Marcus Jones in relation to the refusal of the sale of a new burial plot to a non-resident of the village. Councils' response was not to revisit the request. The grounds for the refusal remain the same – space reserved for residents of Hartshill only, the decision was made in response to the neighbourhood plan and the growing population of the village along with the current lack of space. **Resolved**

9) planning

- PAP/2020/0690 – Temples Fishery. No objections.

- CMP/2020/0152 Notice of Enforcement of Appeals, Plot 1, 6-17, Kirby Glebe Farm Hartshill – Council to draft a letter to Planning office. Same objections apply as to original application: access and entrance site in Hartshill, number of caravans currently on site plus amenity buildings, anti-social behaviour (revisit previous 2019 minutes where antisocial behaviour complaints have been recorded) Police visits to site etc.
- 113 Church Rd – Councillors have attended planning meeting. The Council have requested a contact number for builders to liaise with Clerk, so no obstruction is caused when funerals need access to the Cemetery. Council would like to know who is accountable if an accident occurs due to work vans parking on the corner. The Council only request a safe solution for visitors to the Cemetery. Cllrs have visited the site and measured out areas for skips etc to keep the lane as safe as possible. Council have been advised that a further building plan is being drafted taking this into account. Building work to start on 8th March. Clerk to email Jeff Brown to chase build plan.

10) Accounts for Payment – Payments amounting to £6,646.05 were approved by the Council.

Financial report issued:

Opening Balance: £83430.00

Expenditure: £6646.05, Income £902.83

Closing Balance: £77686.81 current account, with reserves of £202,062.00

Petty Cash Balance £252.91.

Web reference: Hartshill-pc.org.uk – financial reports – Feb 2021

Proposed by Chairperson Cllr Roberts, seconded by Cllr Lees that the accounts for payment are correct for the month of March.

11) Village Sign – Vice Chairperson Cllr Pearson advised the Council that it is most likely a Winter completion for the village sign for Hartshill.

12) Extraordinary Meeting – An extraordinary meeting was held on the 19th of February at 10am. See minutes Ref: EXT190221. The meeting was discussed to make a final budget decision on the works to the Steps to the Hayes (The Hollows) and Grange Road Recreation Ground. A decision was made on both and the works are due to go ahead pending advice from contractors and NWBC who will be carrying out the work on Grange Rd.

13) Cemetery

- Interments booked – 8th March 11.45am.
- Council to consider getting electric into the Groundsman's shed – Proposed Cllr Lees, Seconded Cllr Parker – **Resolved**.
- Quotes being received for window replacement in Groundsman's shed.
- Continuous litter and rubbish bags being left in the skip and cemetery bins over weekends, including cans of beer, nappies, women's clothing, and underwear. Groundsman found an addressed envelope in one of the bags, address has been reported to the police.
- Chairperson Cllr Roberts visited the Cemetery along with the Clerk and Groundsman to assess the land at the top of the Cemetery. She proposes we get the land cleared and made good for future use. Proposed by Chairperson Cllr Roberts, Seconded Cllr Pearson – Resolved.
- The Clerk/Cemetery Manager has attended further training in Cemetery and Burial Management. Time is needed to update historic records to current practices, and this will be done over the coming months.

14) Rec Ground

- Hartshill Scouts had work recently carried out to install electric to the Scout Hut. This meant the footpath leading to the rec from Church Rd was closed. Scout leader visited the Community Centre to express thanks to Chairperson Cllr Roberts and the Rec Ground Groundskeeper for their help during the closure and dropped off some gifts of thanks which were very gratefully received.

15) Policies and Procedures

- Job Description for a Parish Councillor
- Code of Conduct - NALC Approved 2021
- Reviewed Financial Regulations 2021

- Reviewed Standing orders 2021.

Proposed by Cllr Lees, seconded by Cllr Parker that the policies and procedures named be adopted for the year 21/22. **Resolved.**

16) Future Meetings

- It was agreed that for the next months the Council will meet on the 1st Monday of each month (2nd Monday should there be a bank holiday) at 6.30pm in the evening. When the Council have permission to meet in person again the meetings will take place on the 1st Monday of the month (as above) at 6.30pm in Hartshill Community Centre. **Resolved.**
- Details of meetings are posted on our website and on our Facebook page. Residents are encouraged to attend.
- The annual assembly of parishioners for the year 19/20 is to take place on Wednesday 10th March via zoom at 10am.

AOB)

- Cllr Pearson – Raised need for further dog bins. (Next Agenda)
- Chairperson Cllr Roberts – spoken to residents/parents in the village who were very much in favour of the redevelopment of Grange Rd Rec.

Next Meeting:

- 12th April 2021, 6.30pm via zoom.

Signed -----